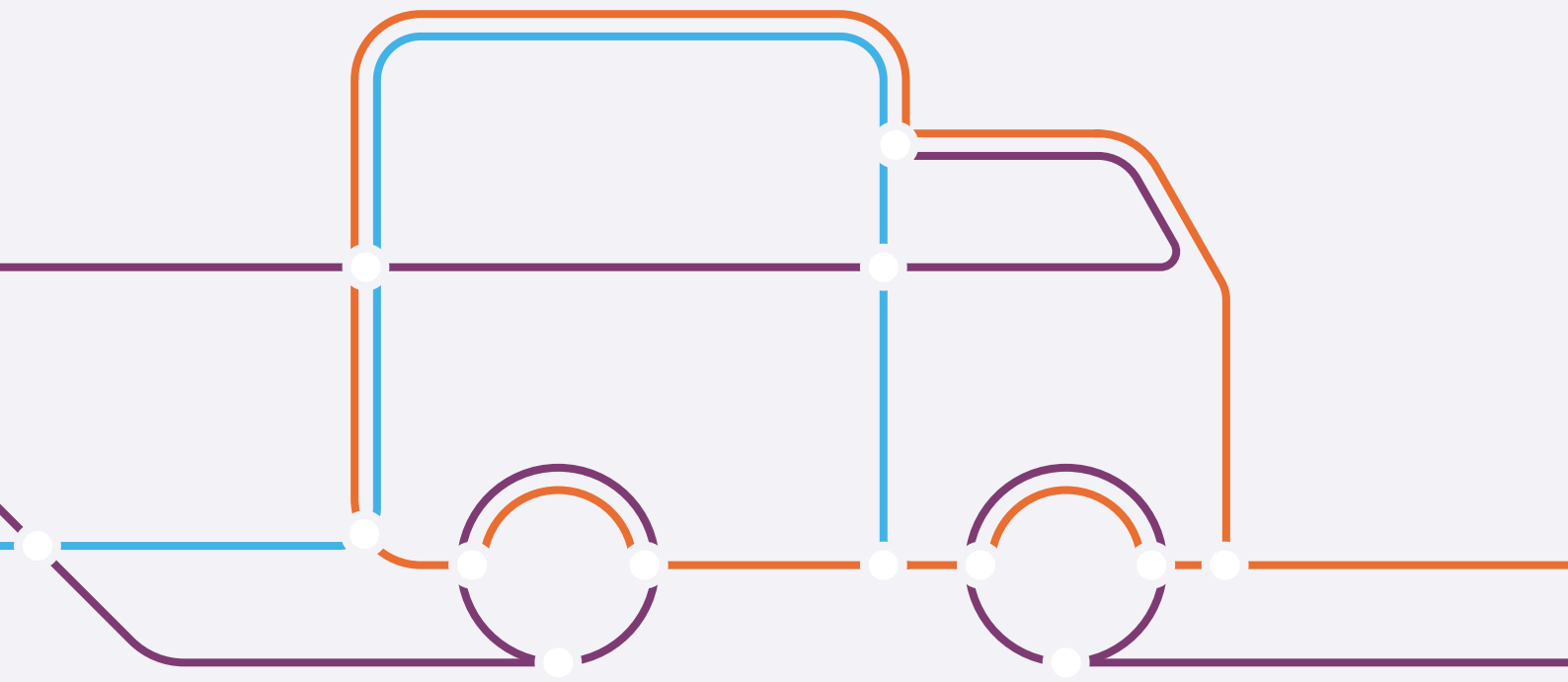


PRONTO xi



Pronto Xi
Purchasing

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Disclaimer

This document contains statements related to our current and future developments that may constitute forward-looking statements, or be subject to change. Features described may be added or removed in future releases of Pronto Xi and may not be available in all regions.

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Pronto Xi Purchasing

Perfect procurement

Pronto Xi Purchasing is a highly efficient procurement solution, capable of managing both domestic and foreign supply and shipment processes. It can also help you plan future inventory requirements.

By combining data on inventory levels, sales history and current commitments, purchase orders can be automatically created. Purchase orders and shipment receipts also automatically trigger updates to inventory levels, and invoices are matched off and posted to the general ledger.

Pronto Xi Purchasing functionalities include:

- Full integration with all other Pronto Xi modules
- Purchase authorisation limits
- Internal requisitions
- Tracking of orders through placement, despatch, receipt and invoice
- Goods receipt by order or shipment
- Blanket and contract orders
- Returns and quotation requests
- Tracking of international shipment charges
- Calculation of inventory costs from shipment charges
- Allocation of costs by various methods, including weight, value and volume
- Automatic reordering
- Multiple currencies
- Multiple cost allocations per line
- Shipment re-costing

Requisitions

You can raise requisitions prior to the entry of a purchase order and instruct Pronto Xi Purchasing to ensure that an authorised person approves the requisition before the purchase order is raised. There is a full range of functions available to be used in association with requisitions, including approval process and full enquiry.

* Seq	Item Code	Ordered	Unit	Item Price	Disc	Total	TBA	Note	Item Description
1.00	CUSHLR	30	EA	45.0000	0.00%	1350.00			Cushion - Large Black
2.00	CUSHLG	30	EA	50.0000	0.00%	1500.00			Cushion - Large Green
3.00	CUSHLR	30	EA	45.0000	0.00%	1350.00			Cushion - Large Red
4.00	CUSHSR	30	EA	45.0000	0.00%	1350.00			Cushion - Small Black

Line Details: Item Desc: Cushion - Small Black, Ordered: 30, Translit: 0, Received: 0, Backorder: 0, On Hand: 3000, Reqd: 2000, Price Per: 45.0000 EA, Supp Code: , Tax Code: , C/ Acc: .

Pricing Details: Price: 45.0000, Unit: EA, Conc: 1.000000, Discount: 0.00%, Tax Amount: 15.00, Total: 1350.00

Manage your inventory and spending

Purchase orders

Purchase orders can be automatically created by Pronto Xi or entered manually by the purchasing officer following a simple process. There is also the flexibility to configure these steps to map your business processes and ensure fast order entry.

Purchase order header

When a supplier is selected, its default parameters are automatically applied to the purchase order. Integration with Pronto Xi Accounts Payable ensures a very fast purchase order entry process without data duplication and errors.

Once an order has been entered and approved, the order may be printed and the inventory updated to show the quantity now 'on order'. Purchase orders may be maintained to record any changes, for example:

- Multiple delivery docket numbers
- Altered order status
- Updated inventory levels and ledgers
- Duplicate, break or split orders
- Contract order variances
- Returned items

Purchase order lines

Within the purchase order lines screen you have access to full inventory enquiry, warehouse levels, pricing and available units of measure. You can also add notes, internal memos, additional charges and more.

Purchase order conclusion

Once all items are entered in the purchase order, they can be further processed.

Control your procurement

Goods received by order

You can record the receipt of the goods once a purchase order is entered and printed. The invoice can be processed before or after receipt.

If goods are received that do not appear on the original purchase order, you can add a new line to the order. If you are using FIFO inventory management, Pronto Xi Purchasing writes a FIFO record for each line item in the delivery.

If you receive only part of an order, there is an option to place the remainder on backorder. From a purchasing viewpoint, the items are still on order and no additional processing is required. If undelivered goods are not put on backorder, the remainder of the order is considered cancelled and the quantity of items on the order is adjusted accordingly.

Once goods are received you can update the purchase order to allocate the items to the destination warehouse. The received goods are deducted from inventory on order or in transit (depending on order status) and added to the inventory on hand at the destination warehouse. Actual delivery dates and lead times are recorded.

Warranty order/ warranty exchange

Warranty orders result from warranty claims. They are linked to either a dealer/customer claim or a warranty workshop job number. All the items and non-stocked lines are loaded onto a warranty purchase order. The item(s) to return can be selected. A financial claim can be entered via a special line for the amount being claimed.

The screenshot displays the 'Goods Receipt' window for purchase order PO 0101. It includes a header with navigation icons and a menu bar. Below the header, there is a 'Detail' section with fields for PO Number (24553), Supplier (BRUCEM supplier), and Warehouse (MEL). Summary statistics show an Order Total of 4775.00, Total Volume of 0.00, and Total Weight of 27.00 kg. The main part of the screen is a table with columns: Item Code, Order Qty, Price, Received Qty, In Transit Qty, Backorder Qty, TBA, Notes, Item Description, Received Total, and In Transit Total. The table contains three rows of data for item 813. Below the table, there are sections for 'Link Details' (showing On-Hand, Backorder, and Receipt quantities) and 'Pricing Details' (showing Price, Unit, Qty, Discount, GST, and Tax Amount).

Item Code	Order Qty	Price	Received Qty	In Transit Qty	Backorder Qty	TBA	Notes	Item Description	Received Total	In Transit Total
813	200	7.5000	0	0	200			R2 Mount Bracket	0.00	0.00
813	300	10.0000	0	0	300			R2 Normal Product	0.00	0.00

PO M102 Maintain Shipment Details

Eind **Correct** Remove Transit Lines Orders Charges Goods Recd Update Extra

Shipment Details

Shipment No.: SH77236 **In Progress**
 Supplier: STEVEGBP Steve - GBP

Departure Port: APORT
 Arrival Port: BPORT

Departure Date: 05-AUG-2017
 Whse Receiving Goods: MEL
 Exp. Arrival Date: 12-AUG-2017
 Shipment GL Account: Z8SHPVAR Shipment variance
 Allow Final Recost: Y

Vessel/Payment

Vessel/Carrier Name: VOYAGER 66
 Voyage/Flight Number: 768733
 Shipping Company: TDX
 Consignment Number: 9878682T2
 Kg: 116.9200
 Number of FCLs: 1
 Order Terms: FIS
 Payment Terms: 120
 LC Number: RJSTEST
 Security Lodgement: IUT7
 Port of Lodgement:

Shipment Values

Value in AUD: 22009.41
 Value in GBP: 11224.80
 Currency Code: GBP
 Invoice Total: 11224.80
 Last Change: 30-OCT-2017
 Goods Received:
 Goods Updated:
 Invoiced: F Fully

Shipment management

A complete shipment management capability is included, allowing you to group several orders against multiple international or local suppliers into one shipment. Subsequent processing of the orders, including delivery and invoicing, is handled through the shipment processing functions.

Shipments are used to record despatches of goods from suppliers. The shipment can include items from a number of purchase orders and can record any freight or other associated costs. Using shipments lets you track the progress of the goods and calculate landed costs.

Standard, Average, First-In-First-Out (FIFO) and Actual costing techniques are supported for foreign shipments. Charges incurred in the shipment can be automatically recorded and incorporated into revised average and landed costs.

Receiving a shipment books the goods attached to the shipment into the destination warehouse.

Incoming shipment notifications

Incoming goods data can be received electronically in advance of the goods arriving, allowing you to better plan your inwards goods operation. This information will typically be sent via a supplier's Electronic Data Interchange (EDI) 'Despatch Advice' or 'Advanced Shipment Notification' message, provided you have an established EDI trading relationship in Pronto Xi.

Advanced notification will also be used to create or update purchase order shipment information, in preparation for the actual goods receipt into your warehouse.

Invoicing

Purchase orders and shipment management invoices are posted via Pronto Xi Accounts Payable. An enquiry on the supplier allows a drill-down to the supporting purchase order and shipment.

With sophisticated handling of purchase order invoice variances, tolerance limits can be set to determine if a payment approval is required. Pronto Xi allows for variance of price, quantity or charge. Decisions can be made on whether to apply the change to the goods or raise a credit claim.

Integration with Pronto Xi General Ledger

Transactions created and entered through Pronto Xi Purchasing are automatically updated to Pronto Xi General Ledger and Accounts Payable according to the settings you have specified in your Special Accounts.

Variance accounts, tariffs and duties

Pronto Xi Purchasing allows you to record charges associated with the goods being shipped against a shipment. The duty payable is calculated from the duty rate and purchase price of the item so that it doesn't need to be manually entered as a shipment charge.

AP T026 Purchase Invoice/Credit Entry for Tran Date: 30 October 2017 Batch: 005TX7

Supplier Details
Account: CANTON Canton China Corporation
10004 Long March Ave
Guangzhou
Existing Balance: -1036478.13

Invoice Details
Invoice Type: P Full Amount: 430.24
Tax Amount: 0.00
Supplier Inv No.: 76836386
Details: 4897
Invoice Auth. Req.:
Payment Appr. Req.:

Invoice Date: 30-OCT-2017
Disc. Applicable: Y

Settlement Terms:
Warning! Invoice Variance Exists

Amount
Variance Amount: -10.00

Valid Actions
E - Enter PO Variance
A - Adjust Stock
L - Raise Claim
C - Continue
P - Part Invoice Order
M - Multiple Orders
Action:

Costing and recosting

Pronto Xi Purchasing calculates the landed cost of an item both at the goods receipt and recosting stage. It automatically spreads the value of all shipment charges across all items on the shipment based on the selected distribution method. A Shipment Costing Report detailing the apportionment is produced at this stage.

Flagging the shipment for final recosting allows goods to be booked into inventory and sold prior to the final charges being known. At the final recosting stage the new landed cost of the item is recalculated, revaluing the inventory on hand.

If the inventory has already been sold, cost adjustment sales orders are created to reflect the correct cost for sales history reporting, and perform the relevant postings to the 'Cost of Goods Sold' accounts in the general ledger.

Purchase orders and shipment enquiries

The Pronto Xi Purchasing enquiry function allows you to quickly find and retrieve detailed information on purchase orders and shipments in a number of different ways, including by order number, warehouse, status of orders, supplier, item code and requisition number.

Supplier rebates

Supplier rebates can be set up and entered against purchase order invoices at the time of invoice entry. The rebate amount is automatically calculated based on the invoice amount.

Supplier target-based rebates are also permitted, where a quantity or amount is entered with a discount percentage for that target. This percentage is not applied to an actual purchase order, but is an amount paid as a rebate from the supplier at a later date. The target applies to a period of time and the discount applies when the cumulative purchases during that period exceed the target.

Actual rebates paid by the supplier can be entered, and Pronto Xi Purchasing issues a warning if an amount greater than calculated is entered.



The right call

We're always ready to adapt Pronto Xi to perfectly fit your unique requirements.

For more information on what we can do for your business, contact us at 1300 PRONTO (1300 77 66 86) or find us at: www.pronto.net



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About Pronto Software.

We are an Australian developer of award winning business management and analytics solutions. Pronto Xi, our Enterprise Resource Planning (ERP) software, integrates accounting, operational and mobile features in a single system – optimising business processes and unlocking actionable insights. That's why for more than 40 years, over 1,700 Australian and global organisations, across a wide range of industries, have trusted Pronto Xi to simplify their most complex challenges.

With Headquarters and our Development Centre located in Melbourne, we have support offices and consultants based across Australia, as well as a global network of Resellers and Solution Partners.

Specialised business units within Pronto Software have the expertise to assist you with pivotal technology – Digital Commerce with Pronto Woven, Cloud and Hosting services with Pronto Cloud and Business Intelligence solutions with Pronto iQ.

When you choose Pronto Software, you gain a team with deep industry experience, giving us the ability to understand your specific needs and build innovative solutions that drive business growth and revenue.

Contact us to learn how we can help you achieve business goals: pronto.net